



Requirements to be authorized as Special Public Economic Zone

The following documents shall be attached to the application, considering each one of the points related to the type of the interested company. Those documents are required in compliance with the provisions of Article 10 of the Regulations for the Authorization, Entitlement and Functioning of the Special Public Economic Development Zones -ZDEEPs-.

Article 10. Procedure for the authorization of a ZDEEP. (Amended by Article 11 of the Resolution of the Board of Directors No. 58/EO-03/2021). In order to authorize a ZDEEP it shall be followed the corresponding procedure.

10.1 Application Form: The individual or legal persons interested in granting real estate of their property in lease on behalf of ZOLIC in order to authorize a ZDEEP shall submit their application in the form approved by ZOLIC Board of Directors.

The following documents shall be attached to the application form:

- a) The document that contains the lease or usufruct conditions proposal, as well as the corresponding cost and term.
- b) Legalized copy of the applicant's identification document; and, in case he/she were foreign, a legalized copy of his/her passport. In both cases it shall be attached legalized copy of the certificate registry of the Unified Tax Registry duly updated.
- c) In case of legal persons, they shall attach legalized copy of the document that certifies the status of their legal representative, as well as the public deed of their articles of incorporation and its amendments duly registered in the General Mercantile Registry of the country, or the registry that corresponds, according to the type of entity. In case of foreign legal persons, it is required to attach a legalized



copy of the judicial and administrative power of attorney with representation, duly registered in Guatemala, with sufficient powers for this type of activities.

- d) Every legal person shall attach a certificate of the registry and/or amendment to the Unified Tax Registry duly updated.
- e) Fiscal solvency issued by the Tax Administration Superintendency (SAT, by its initials in Spanish), both of the Legal Representative and the legal person represented, and shall be submitted within the thirty-days (30) term of having been issued.
- f) Certificate issued by the General Property Registry that corresponds, which states the whole history of the property that would be granted to ZOLIC for the authorization of the ZDEEP. Such certificate shall be issued at least one month before the application, and the documents pending of registry shall not be consigned.
- g) If the real estate or the areas object of the application belong to more than one individual or legal persons, the co-owners shall make the application jointly and comply with all the requirements detailed herein; besides, they shall appoint a common representative for the processing of the file on behalf of the co-owners.
- h) Georeferenced map of the real estate which describes the area, measures, adjacencies, azimuths and other technical data and make possible the identification, location and dimensions of the same, as well as all the ZDEEP blueprints of the design and plan. All the documents shall be signed by a corresponding professional on the matter.
- i) In the event of the property or any of the properties where is intended to establish an area for ZDEEP have easements of support, it also shall be attached, a)



Blueprints that specify its location duly signed by the professional on the matter and by the applicant; b) Notarial deed of the applicant's sworn statement which states that the property's easement or easements do not affect the operations of the ZDEEP, or that such easements are located out of the area destined for the ZDEEP.

- j) If the area intended for the ZDEEP has previous construction or infrastructure, it shall be submitted the corresponding environmental license in force on behalf the interested party.
- k) The ZDEEP projects established in the articles 4, 5 and 5 bis of these Regulations.
- l) Sworn Statements referred in articles 19 item 10, articles 26 y 80 of the Public Law for Procurement and State Contracts, which shall be submitted in notarial deed (it concerns individual and legal persons of private nature.)
- m) In case of legal persons, it shall be submitted notarial deed and other documents which certify the powers of the Legal Representative to enter into lease or usufruct contracts between the interested party and ZOLIC, for the required term and conditions.
- n) Sworn statement corresponding to the final beneficiaries' detail of the legal person that intends to grant the real estate.
- o) The file shall be submitted duly numbered, attaching also a general index of the same, as well as an electronic storage device that contains a full and true digital copy of the whole file and attached documents.